



Job Description: Drug Free Communities Paid Internship June 2021 – September 2022

ORGANIZATIONAL SUMMARY:

About Safe & Sound:

Safe & Sound, Inc. is a comprehensive, community-based response to crime and violence in the City of Milwaukee. Since 1998, Safe & Sound has been dedicated to improving safety in challenged Milwaukee's neighborhoods. Our three-pronged strategy advances: (1) partnerships with law enforcement, (2) community organizing and (3) youth development. **We unite residents, youth, law enforcement and community resources to build safe and empowered neighborhoods.**

POSITION SUMMARY:

This intern will work under the Program Coordinator for the 27th Street West Drug Free Coalition. The Coalition (a part of Milwaukee non-profit, Safe & Sound) works in Milwaukee's 53208 zip code with a focus on preventing youth alcohol and marijuana use by changing environmental factors that increase the risk of youth substance use through a combination of community organizing, network building and support of positive youth programming.

BASIC REQUIREMENTS

- Must have a valid driver's license, a vehicle, and automobile insurance.
- Must be able to pass a criminal background check.
- Requires City of Milwaukee residence at time of hire.
- The ideal candidate will be able to work 20 hours per week from June 2021- September 2022.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Work with teens to create substance abuse prevention themed programming
- Attend and contribute to meetings with partner organizations, taking notes as well as debriefing
- Cross train with other Safe & Sound team members to learn about different roles
- Assist Youth Organizers in facilitating evidence-based drug & alcohol prevention programming
- Assist teens in developing life skills (job readiness, coping skills, peer to peer connection, and more)
- Assist Drug Free Communities (DFC) Program Coordinator in developing outreach strategies for neighborhoods within the 53208 zip code
- Assist DFC Program Coordinator in developing a Parent Education campaign
- Research qualitative and quantitative data to use in the development of a teen substance use survey
- Assist DFC Program Coordinator in conducting a teen substance use survey
- Maintain written records citing interactions and events involving residents and partners

QUALIFICATIONS

- Must be comfortable working with diverse groups, including middle, high schoolers and adults.

APPLICATION INSTRUCTIONS:

Send cover letter, resume, and three professional references with phone and e-mail contact information to Bridget Robinson at bridget@safesound.org